PNCUCC Board Meeting Minutes (Draft)
July 7, 2026

Present: Rev. Sandy Wisecarver, Moderator; Diana Kutus, Treasurer; Rev. Demontrice Bigham, Morag Stewart, Rev. Melanie Childers, Rev. Ryan Lambert, Rev. Leah Atkinson Bilinski and staff members: Rev. Lorraine Ceniceros, Acting Conference Minister, and Andy Warren, Conference Accountant

Excused Absences: Dawn Koloi, Vice-Moderator; Rev. Amy Johnson, Rev. Ron Patterson, Scribe; Mark Boyd, Executive Director of Outdoor Ministries

Absences: Rev. Edwin Galei and Tevita Fakasiieiki

Minutes: *June minutes were approved.*

Invisible Knapsack / Equity Work: Lorraine introduced Peggy McIntosh's *Invisible Knapsack* (1989) as a framework for privilege awareness; will review five items at a time in future meetings. This is about curiosity and truth-telling, not blame. Lorraine shared personal experience of internalized racism during doctoral work.

Acting CM Report: Lorraine asked if we'd had a chance to read her report and the narrative in it. She includes details of where she's been and what she's done. Monroe has been added as our fifth church in Search and Call. Cindy Bauleke has asked if Beth can help with Search and Call. How Lorraine does S&C: Lorraine looks at high level asks: FT/PT and that our conference has been checked. Another thing: CM does not respond to complaints about churches from congregants. She does not want to triangulate. These are ways she tries to honor covenant.

Camp Reports: submitted by Mark Boyd in writing. Mark was not present due to camp duties.

Financial Reports: Andy spoke to the financial reports submitted, sharing what detail he has for June thus far. For general Conference Ministries, revenue exceeded budget for June but was less than last year overall. Pilgrim Firs info may come out higher once Zac returns from N-Sid-Sen and finishes submitting receipts, but at present, they are $10K under budget and under last year. N-Sid-Sen is $20K above budget and last year due to strong June revenue (dance camp season).

Bylaws integration: Sandy referenced back to Morag's offer to work with Nominations. Motion passed to empower Morag to move forward with this work.

Unity Fund: Demontrice and Lorraine had a long conversation that informed Lorraine's writing a statement of shared values. She then ran it by Demontrice, and now they are sharing with us. Plan is that when policy comes together, Dawn, Indigo, Demontrice and Lorraine will talk. Relationship building will be sought. End hoped-for result is a policy that has buy-in, inclusion and accountability. The wording, groundwork and aspirations were affirmed. Demontrice was thanked for asking the questions we needed asked that created space for this important work. Board expressed support for the statement of shared values.

HUGs form: Sandy shared that Melanie wrote a good intro. Some concern was shared for "women" being on the list, and some good conversation ensued. It was decided to remove women from the list because of the present reality in our conference and to put more focus on the other HUG groups. Leah moved and Demontrice seconded to approve the HUG form taking out women as one category and recognizing that adjustments can happen as needed in the future. All approved.

Committee on Local Church Request: COLC has a church they would like us to consider. Request was sent from Roselynn Selix last night. Email contained many attachments – too many for us to consider tonight. Leadership will review and provide needed documents for Board to read through for our August meeting. Lorraine explained the process and highlighted how our process is different from other conferences where the board is not involved. Morag raised that in her experience on COM, she recalls COM and COLC being involved and the board not involved on recommending some churches for inclusion in the conference. Leah lifted up that while she doesn't remember why, the board has approved at least the last two churches that came into the conference. An ask will be made of Ron to look back at past minutes and remind us as to the wording around the motion – did we approve or did we affirm? We believe our board role is to affirm and support, not approve.

Adding Randy Crowe as Signatory on Banner Bank Account: Randy has requested to be put on Banner Bank account. Mark has approved. Andy asked for board's support. Diana made the motion that board approve adding Randy Crowe to the Camp N-Sid-Sen for the purpose of signing checks only, as stated in the resolution presented on Basecamp. Ryan seconded. Passed.

Preparing for Andy's Departure: Lorraine inquired as to who is working on preparing the job description for whomever will replace Andy. Ryan shared that Personnel Committee is on this. Clarification was sought as to whether the position will continue to be shared with Central Pacific Conference. Andy shared that Central Pacific Conference uses CDM, and he recommends they continue with that. PNC uses Quickbooks online, and Andy recommends we continue with that. Andy spends 2/3 time with PNC and 1/3 with CPC. Reality is that more hours are needed beyond this for PNC during camps.

Clarification was sought as to whether Andy works more than FT. Andy shared that when camps are in session for both, he has worked 50 hours per week – 20 for CPC and 30 for PNC. Lorraine will meet with Tyler Connely, Conference Minister of CPC and Andy to clarify whether the shared position can continue going forward.

Ryan will loop CPC in on the job description process once Tyler returns from vacation.

Action Items:

- Lorraine to post church application and attachments to Basecamp ahead of August meeting
- Sandy to repost board research questions with names and questions paired together
- Sandy to send amended HUGS form to Jen and Al on Nominations Committee
- Lorraine to engage conversation with Tyler and Andy about shared job arrangement

- Ryan to work with Personnel Committee on updated job description within 30-60 days
- Sandy or Diana to sign and submit Randy Crowe bank resolution to Banner Bank
- Morag has posted a draft Conference Minister job description to Basecamp for board feedback
- Melanie has posted her response to one of the questions needed for the CM Profile.

Next Meeting: August 4, with Edwin and Dawn will likely be absent for Samoan Conference

Respectfully submitted,

Rev. Leah Atkinson Bilinski